PRACTICAL RESOURCE / AI TEACHERS

AI Working Session - preparation brief

AI Teachers · $350 total · 90-minute build + 30-minute follow-up · One person

Use this before a fit call or paid session. Completing this sheet does not book, pay for, or reserve a time. Keep it on your device; the download does not send us your answers.

Choose one starting point

[ ] Campaign brief

[ ] Research or client summary

[ ] Onboarding message

[ ] Recurring work task

Define a small, useful outcome

The task I want to work on:

Who needs the result, and what should they be able to do with it?

What would a useful result look like after 90 minutes?

What is outside this session's scope?

Prepare only permitted material

Approved notes or sources I can use:

Tool I am allowed to use:

Facts and constraints already confirmed:

Information still missing:

If permission is unclear, use fictional material. Do not include passwords, credentials, private customer details, or confidential source documents in this sheet.

Choose what to review together

The step that keeps getting stuck:

One example of the standard I want:

Claims, numbers, links, and decisions we must check:

Before paying

[ ] I understand that the session is for one achievable task, not an entire campaign, website, or production integration.

[ ] I understand that software subscriptions and larger projects are separate.

[ ] I have reviewed the booking terms and resolved any cancellation or rescheduling questions.

[ ] Ashley and I have agreed on the task, both session times, and the time zone before I pay.

Keep the process after the session

Reviewed draft/example:

Reusable context and steps:

Quality checklist:

Next attempt and owner:

What would you like to review in the 30-minute follow-up, 7-14 days later?

Session details: https://aiteachers.cc/sessions/#choose-task

Fit call: https://cal.com/waymakeragency/15min

Agree on your task and both session times with Ashley before paying. A receipt is not a calendar invitation.